

It is important to send post-interview thank you notes in a timely manner! We wanted to share a couple of samples below to get you started. It is essential that you customize the examples to make them your own. This note provides a unique chance to re-establish what makes you a good candidate for the program; also, sharing what stood out to you during the interview process allows you to reaffirm your interest.

Note: after the interview, there is often a temptation to clarify answers, provide further explanation, etc. If you have a very specific issue that you want to address, it may be helpful; however, most of the time, the explanations can be confusing or come across as defensive. If you are tempted to include such an explanation, make sure that you have someone else read over your email to ensure that your words are clear and the tone is positive.

## Sample 1 (off campus)

Dear [NAME],

Thank you so much for taking the time to interview me [today/yesterday]. I was really excited to learn more about [SCHOOL], especially hearing about your experiences. In particular [point 1] taught me [x]. [Point 2] showed me that [x]. In every interaction with students, alumni, and staff at [school], I have become more excited about what it would be like to be a student there. I would be thrilled to have that opportunity and am very grateful for the chance to share my story.

Thank you again.

Warm regards,  
[NAME]

## Sample 2 (on campus)

Dear [NAME],

Thank you so much for taking the time to interview me yesterday. I was really excited to learn more about [SCHOOL], especially [point 1], [point 2]. Being on campus gave me a chance to understand what it would be like to be a student here and I am so excited by the opportunity to [do X]. (Note: this can be anything from “be a part of the community” to “sit in X hall” to “spend time with my study group,” etc. It should be very specific to the school and your experience).

Thank you again.

Warm regards,  
[NAME]